

How to update your Medicare coverage on MyCarewell503



1 Log in to your MyCarewell503 account

- Go to MyCarewell503.org or scan the QR code with a phone
- You will need your username and password



2 Go to the “Health Insurance Info” page

- Click on “Menu” (top left corner) and choose “Member Profile”
- Then click on “Health Insurance Info”

3 Updating your coverage

If you already have an existing policy(s) (coverage), you will need to:

- Click on “Terminate this policy” under the current policy
- In the “Terminate Date” field, enter the date when you need the existing policy to end OR enter the last day of the current month
- OR end of the year
- Click “Save”
- Then click on “Add another policy” to add a new Medicare policy

4 Adding Medicare policy(s) (coverage)

From the “Policy Type” drop-down menu, choose what you need to update:

- “Medicare B” AND/OR
- “Medicare Advantage Plan, Supplement Plan or Rx Plan (Part D)”

If you need to update both, you will need to do them separately

5 Adding Reimbursements for Medicare Part B

The current reimbursement amount for Medicare Part B is up to \$185 every month in 2025.

- Complete all the fields below:
 - Premium Amount: \$185
 - Effective Date: when Medicare Part B started OR the first day of the following month
- For the rest of the fields, you can leave them blank
- Click “Choose a file” to upload your Social Security letter
- Then click “Save”

6 Adding Reimbursements for Medicare Advantage, Supplement, or Part D

The current reimbursement amount for Medicare Advantage, Supplement, or Part D is up to \$50 every month in 2025.

- Complete all the fields below:
 - Premium Amount: enter your premium amount
 - Effective Date: when the plan started OR the first day of the following month
- For the rest of the fields, you can leave them blank
- Click “Choose a file” to upload your Advantage, Supplement, or Part D premium bill(s)
- Then click “Save”

A dropdown menu with a blue header containing the text “- Select -”. The menu lists several options: “Citizenship Waived Medical”, “Covered through other employer/school”, “Covered through parent”, “Covered via spousal coverage”, “Dual Medicaid and Medicare”, “Marketplace Plan - Carewell Approved”, “Marketplace Plan - Not Carewell Approved”, “Medicaid (in Oregon, Oregon Health Plan)”, “Medicare Advantage Plan, Supplement Plan or Rx Plan (Part D)”, “Medicare B”, “Tribal/Indian Health Service”, “Uninsured”, and “VA Health Coverage”. The option “Medicare Advantage Plan, Supplement Plan or Rx Plan (Part D)” is highlighted with a yellow border, and a mouse cursor is pointing at it.

A form for adding Medicare Part B reimbursement. The “Policy Type” dropdown is set to “Medicare B”. The “Premium Amount” field is highlighted with a yellow border. The “Effective Date” field is also highlighted with a yellow border. Below the form, there is a section titled “Please upload proof of Insurance” with a “CHOOSE A FILE” button highlighted by a yellow box and a mouse cursor. At the bottom, there are “SAVE” and “CANCEL” buttons, with the “SAVE” button highlighted by a yellow box and a mouse cursor. A disclaimer is visible at the bottom of the form.

A form for adding Medicare Advantage, Supplement, or Part D reimbursement. The “Policy Type” dropdown is set to “Medicare Advantage Plan, Supplement Plan or Rx Plan (Part D)”. The “Effective Date” field is highlighted with a yellow border. Below the form, there is a section titled “Please upload proof of Insurance” with a “CHOOSE A FILE” button highlighted by a yellow box and a mouse cursor. At the bottom, there are “SAVE” and “CANCEL” buttons, with the “SAVE” button highlighted by a yellow box and a mouse cursor. A disclaimer is visible at the bottom of the form.